



1850 N. Sheridan Street
South Bend IN 46628

Application for Employment

An Equal Opportunity Employer

NOTICE: Applicant should read the following information carefully before filling out any of the questions in this form.

Title VII of the Civil Rights Act of 1964, as amended, prohibits discrimination in employment because of race, age, color, sex, religion, national origin, disability or veteran status.

Personal Information			
Name (Last, First, Middle):		Date (MM/DD/YY):	
Address	City	State	Zip Code
Social Security #:		Date of Birth (MM/DD/YY):	
Are you 18 years or older?		Telephone #:	
Are you a U.S. Citizen or after employment, can you submit verification of your legal right to work in the United States?		Position Applying For:	
		Date Available to Start:	
		Referred by:	
Have you ever been convicted of a crime (other than minor traffic violations)? If yes, list all convictions, showing offense and date:		Have you ever been terminated from a job or asked to resign? If yes, list dates and explain:	
Have you ever worked for this company before? If yes, list dates of employment:			
Do you have relatives working for ETI? List names.			
Emergency Information			
In case of emergency, please notify:			
Name:		Telephone #:	
Address (Street, City, State, Zip Code):		Relationship:	
Education			
	Name and Location of School	Graduate (Y/N)	Subjects Studied
High School or GED			
College			
Trade, Business, or Correspondence			
Other subjects of special study or skills:			
Personal References			
Please list the names of three (3) people who are not related to you.			
Name	Phone Number	Occupation	Years Acquainted

Work History

Begin with your most recent position including full time, part time or temporary jobs, military service or self employment.

Company:	Your position:
Address:	Duties:
Dates employed:	Supervisor:
Reason for leaving:	Salary:

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Which of these jobs did you like the best?
What did you like about this job?

I understand that any untrue or misleading statements in this application can lead to refusal to hire or just cause for discharge.

I understand that this application will be considered active for one (1) year. A new application must be completed for further consideration after one (1) year.

I understand that a routine inquiry may be made which will include applicable information concerning character, general reputation, and personal characteristics. I authorize you to verify my past employment and education, criminal records, motor vehicle records, personal references and other job related data provided on this application or via the interview process. Upon written request, additional information as to the nature and scope of the investigation, if one is made, will be provided.

I authorize the release of information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties for any damage that may result from furnishing this information to Environmental Technology, Inc.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause.

I have read and fully understand the foregoing statement.

Signature of Applicant: _____ Date: _____

For Office Use Only

Interviewed by:	Date:
Exempt:	Department:
Hire Date:	Full/Part Time:
Rehire Date:	Work Location:
Salary/Hourly:	Pay Rate:

Approved by: _____ Date: _____